MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS SPECIAL BOARD MEETING
111 Pico Avenue
San Simeon, CA 93428
Friday, October 23rd, 2026
9:00 a.m.

1. CALL TO ORDER

The Special Meeting of the San Simeon Community Service District Board of Directors was called to order at **9:00 a.m.** by chair **KarinaTiwana**.

2. ROLL CALL

Present: Chair person Karina Tiwana, Director Holly Le, Director Michael Donahue

Absent: None

Staff Present: Suzanne Watkins, Primary Lead SLO County/CalWARN
Ruth Montgomery – Clerk

Public Attendees: None

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at 09:01 a.m. by Chair Tiwana.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

The Chair opened the floor for public comment on items not listed on the agenda.

No public comments were received.

5. Business Items

5.A. Adoption of Resolution Accepting Funding and Authorizing Work to Proceed for Emergency Outfall Repair

The Board discussed the emergency repairs needed for the District's wastewater ocean outfall, including the previously delayed repair work, the Notice of Violation issued by the Regional

Water Quality Control Board, and the urgency of completing the project ahead of the anticipated El Niño storm season.

Staff reported that the State Water Resources Control Board had approved $379,148 in Cleanup and Abatement Account (CAA) grant funding to support the emergency repairs.

Following discussion, the Board approved the following actions:

1. Adopted Resolution No. 26-XXX, declaring emergency conditions, accepting the CAA grant funding, and authorizing the Board Chairperson and Division Manager to execute necessary project documents and proceed with emergency repairs.
2. Authorized budget adjustments of $379,148 to recognize grant revenue and corresponding project expenditures.
3. Approved a change order with J.F. Brennan Company for a revised not-to-exceed amount of $342,648.
4. Authorized an agreement with Padre Associates for permitting and environmental compliance services in an amount not to exceed $20,000.

Motion

Director Donahue makes a motion to approve item 5A as presented.
Director Le seconded the motion.

AYES: Chair Tiwana, Director Le, Director Donahue
NOES: 0
ABSTAIN: 0
ABSENT: 0

Motion to approve the Consent Calendar carried unanimously (3-0).

6. ADJOURNMENT

The next meeting is scheduled for November 5th, 2026.