

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
1350 MAIN STREET
CAMBRIA, CA 93428
Google Meet
Thursday, December 04, 2025
6:00 p.m.

1. CALL TO ORDER

The Special Meeting of the San Simeon Community Service District Board of Directors was called to order at **6:00 p.m.** by chair **Karina Tiwana**.

2. ROLL CALL

Present: Chair person Karina Tiwana, Director Holly Le, Director Michael Donahue

Absent: None

Staff Present: Suzanne Watkins, Primary Lead SLO County/CalWARN
Ruth Montgomery – Clerk
Rachel Rappaport- Legal Counsel - White Brenner LLP
Brandon Jack, FRM Operations

Public Attendees: Several community members attended both in person and virtually.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at 06:00 p.m. by Chair Tiwana.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (6:01 p.m. – 6:02 p.m.)

Chair Montgomery opened the public comment period for items not on the agenda. No members of the public addressed the Board. Public comment was closed.

5. NON-DISTRICT REPORTS (6:02 p.m. – 6:02 p.m.)

A. Sheriff's Report:

No report was given as the representative was not present.

6. DISTRICT STAFF & COMMITTEE REPORTS (6:03 p.m. – 6:09 p.m.)

A. STAFF REPORTS:

i. County of SLO CalWARN Report

Presenter: Suzy Watkins

- District focus remains on revenue stabilization.
- Proposition 218 notices have been mailed; a hearing is scheduled for January 7.
- Staff is researching questioned account balances.
- Late notices and shutoff warnings for significantly delinquent accounts are being prepared, with priority on large balances.

ii. FRM Operations Report – Stated a Summary of November Activities.

Presenter: Brandon Jacka (FRM)

Highlights:

- No water or wastewater violations reported.
- Water treatment filters were activated on November 13 due to rainfall and remain operational.
- A service line repair on Balboa Street (pinhole leak) was completed; backfilling pending.
- Collection system flushing was completed.
- Coordination ongoing with County staff on flow meter replacements.

iii. **District Financial Summary** – Summary of October Financials.

- Cash position remains below desired levels.
- Current monthly revenues are sufficient to cover ongoing expenses.
- Continued emphasis on improving collections.

iv. **District Counsel's Report** – Summary of November Activities.

Nubia Goldstein stated there was nothing to report this evening.

PUBLIC COMMENT FOR THIS SECTION

One member of the public attempted to raise general concerns not related to the staff reports. Chair Tiwana ruled the comment out of order, noting general public comment had already closed.

- No public comments were taken on staff reports

7. CONSENT CALENDAR ITEMS (6:10 p.m. – 6:13 p.m.)

Items presented for approval

- A. REVIEW AND APPROVAL OF MINUTES FOR THE MEETINGS ON NOVEMBER 13, 2025.**
- B. REVIEW AND APPROVAL OF OCTOBER DISBURSEMENTS JOURNAL**
- C. ADOPTION OF RESOLUTION No. 25-XX** Discuss, review and adopt a resolution establishing a publicly available pay schedule.

PUBLIC COMMENT FOR THIS ITEM

- None .

Director Donahue makes a motion to approve all consent calendar items as presented, Director Le seconded the motion.

AYES: Chair Tiwana, Le, Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

8. BUSINESS ACTION ITEMS (6:13 p.m. – 6:29 p.m.)

A. Adopt Calendar for 2026 Regular Board Meetings

Mr. Krzciuk: Asked whether the District had consulted with the District Office regarding the availability of the proposed dates.

Clerk Montgomery stated: Dates confirmed with the District Office; minor changes may occur if necessary.

Director Donahue makes a motion to adopt the 2026 Regular Board Meeting Calendar. Director Le seconded the motion.

AYES: Chair Tiwana, Le, Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

B. Adoption of Resolution 25-xxx, Discuss, review and adopt a resolution establishing legal authority to enforce the Cross-Connection Control Program (CCCP).

Presenter: Suzy Watkins stated that:

- The resolution confirms existing district authority and aligns policies with updated State Water Board requirements.
- No changes to current practices; ensures compliance with standardized state format.

Director Donahue Motion to adopt Resolution No. 25-XX establishing legal authority for the Cross-Connection Control Program.

Director Le seconded the motion.

AYES: Chair Tiwana, Le, Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

- C. Adoption of Resolution 25-xxx. Discuss, review and adopt a resolution giving notice of intention to terminate the contract with the board of administration of the California Public Employees Retirement System.

Presenter: Nubia Goldstein, District Counsel

- Resolution initiates the formal process of notifying CalPERS of the District's intent to explore termination of its retirement contract.
- Action does **not** terminate the contract but allows CalPERS to prepare a termination cost and payout schedule.
- Any future termination would require additional Board action.
- Estimated liability discussed as potentially six figures, though exact figures are pending CalPERS' response.

Board Discussion

Director Donahue asked whether there would be any charge or fee associated with filing or processing the resolution with CalPERS.

Chair Tiwana clarified the question as to whether CalPERS charges a fee for accepting and processing the resolution.

District Counsel Nubia Goldstein responded that she was not aware of any such charge at this time and stated that confirmation would need to be requested from CalPERS. Counsel further indicated that staff could inquire about this as part of transmitting the resolution, should the Board approve it.

Chair Tiwana summarized that, if adopted, the resolution would be handled like other district resolutions and would constitute routine district business. Before a motion was made, the Chair noted that discussion was still open and invited any final questions or comments from Board members.

Director Le indicated that she had no further questions or comments.

Director Tiwana then closed Board discussion on the item.

Public Comment:

Ms. Brajcich One property owner spoke regarding concerns about district liabilities and deposits related to the water waitlist. The Chair clarified that the item before the Board concerned CalPERS only and did not involve waitlist deposits.

Mr. Krzciuk clarified under his interpretation that the resolution before the Board is not an action to terminate the CalPERS contract, but rather to initiate the required process under Government Code to obtain an accurate estimate of the District's potential termination liability. This includes notifying required parties and requesting CalPERS to calculate the associated costs.

The resident explained that any actual termination would require future Board action, and that the current action is intended solely to gather financial information. Mr. Krzciuk also noted that, if a buyout amount is provided, the Board may later consider whether payment options over time are available.

Mr. Krzciuk reiterated that the Board is not voting on termination at this meeting, only on initiating the information-gathering process.

Director Donahue Makes a motion to adopt Resolution No. 25-XX providing notice of intent to terminate the CalPERS contract.

Director Le seconded the motion.

AYES: Chair Tiwana, Le, Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

9. BOARD COMMENTS: (6:29 p.m. – 6:30 p.m.)

No indicating comments from the Board at this time. Chair Tiwana extended holiday wishes and noted this was the final meeting of the year.

10. ADJOURNMENT (6:30 p.m.)

The next meeting is scheduled for January 7, 2026.