

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
1350 MAIN STREET
CAMBRIA, CA 93428
Google Meet
Wednesday, January 07, 2026
6:00 p.m.

1. CALL TO ORDER

The Special Meeting of the San Simeon Community Service District Board of Directors was called to order at **6:32 p.m.** by chair **Karina Tiwana**.

2. ROLL CALL

Present: Chair person Karina Tiwana, Director Holly Le, Director Michael Donahue

Absent: None

Staff Present: Suzanne Watkins, Primary Lead SLO County/CalWARN
Ruth Montgomery – Clerk
Nubia Goldstein- Legal Counsel - White Brenner LLP
Brandon Jacka, FRM Operations

Public Attendees: Several community members attended both in person and virtually.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at 06:33 p.m. by Chair Tiwana.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA (6:33 p.m. – 6:35 p.m.)

Chair Tiwana opened the public comment period for items not on the agenda. No members of the public addressed the Board. Public comment was closed.

5. NON-DISTRICT REPORTS (6:35 p.m. – 6:37 p.m.)

A. Sheriff's Report:

Commander Abass presented call statistics for December 2025:

- Total calls for service: 40 (down from 44 in December 2024)
- Notable activity:
 - 7 service calls
 - 4 preventative patrol activities

No Board questions were raised.
No public comment was received.

6. DISTRICT STAFF & COMMITTEE REPORTS (6:37 p.m. – 6:45 p.m.)

A. STAFF REPORTS:

I. County of SLO CalWARN Report

Presenter: Suzy Watkins

Ms. Watkins reported that County Public Works continues focusing on:

- Operational compliance
- Dissolution study progress
- Financial stability

Updates included:

- NBS continues work on the dissolution study
- Asset inventory nearly completed prior to the holidays

- Draft report expected soon with follow-up requests possible
- Proposition 218 hearing scheduled on the agenda
- Ongoing coordination with FRM and regulatory agencies

ii. FRM Operations Report – Stated a Summary of December Activities.

Presenter: Brandon Jacka (FRM)

Wastewater System:

- Routine jetting performed December 3–4
- Quarterly inspections completed December 15
- No unusual findings

Water System:

- Dead-end flushing and valve maintenance performed
- Quarterly inspections completed
- Backfill completed for repair on Balboa Avenue

Compliance:

- Sanitary survey report received December 19
- FRM working through punch list items with County staff

No questions from the Board.

lii. District Financial Summary – Summary of November Financials.

Presenter: Suzy Watkins

- Corrected financial attachment was provided after an initial incomplete upload
- Year-to-date performance remains within budget and ahead of last year
- Negative net income anticipated due to planned use of operating reserves
- District expects improved cash flow from:
 - State invoice reimbursement
 - Payment of a significant outstanding customer invoice
 - Property tax distributions expected in January and May
- If Proposition 218 rate increase passes, new revenue would begin in March

Also responded to a public inquiry regarding Account 6125 (Operations Management), noting it includes FRM invoices and other water/wastewater operating expenses and is on track with budget.

Iv. District Counsel's Report – Summary of December Activities.

Nubia Goldstein stated there was nothing to report this evening.

PUBLIC COMMENT FOR THIS SECTION

- No public comments were taken on staff reports

7. CONSENT CALENDAR ITEMS (6:45 p.m. – 6:46 p.m.)

Items presented for approval

- A. REVIEW AND APPROVAL OF MINUTES FOR THE MEETINGS ON DECEMBER 04, 2025.**
- B. REVIEW AND APPROVAL OF NOVEMBER DISBURSEMENTS JOURNAL**

C. RATIFY THE JUNE 5, 2025 RESOLUTION MEMORIALIZING A REIMBURSEMENT AGREEMENT WITH THE COUNTY OF SAN LUIS OBISPO.

PUBLIC COMMENT FOR THIS ITEM

- None .

Director Donahue makes a motion to approve all consent calendar items as presented, Director Le seconded the motion.

AYES: Chair Tiwana, Director Le, Director Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

8. BUSINESS ACTION ITEMS (6:46 p.m. – 7:03 p.m.)

- A.** Hearing to Consider Protests to Proposed Service Charge Increases, and if No Majority Protest Exists in Accordance with Article XIID of the California Constitution and the Proposition 218 Omnibus Implementation Act (Commencing with Section 53750 of the California Government Code), Adopt the Attached Ordinance Which Amends Water and Wastewater Service Rates

Chair Tiwana: Opened the public hearing.

Staff: Read the ordinance titled:

“An Ordinance of the Board of Directors of the San Simeon Community Services District Increasing Water and Wastewater Service Rates.”

No public comments were received.

Staff reported:

- Two protest letters received
- No objections filed
- Majority protest did not exist

Chair Tiwana: noted that while rate increases are difficult, they are necessary to maintain reliable water and wastewater services.

Chair Tiwana: makes a motion to adopt ordinance increasing water and wastewater service rates, waive full reading of the ordinance, and direct staff to publish a summary of the ordinance within 15 days.

Director Donahue: seconded the motion.

AYES: Chair Tiwana, Director Le, Director Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

B. Board Election of Officers

Presenter: Suzy Watkins

Staff reviewed that quarterly rotation ended December 31, 2025, and District policy requires annual officer elections.

Election of Chair

Nomination was made. Director Le nominated Karina Tiwana as Chair Person and seconded by Chair Tiwana.

No public comment was received.

AYES: Chair Tiwana, Director Le, Director Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

Election of Vice-Chair

Counsel advised that District policy requires a vice chair for continuity and assigned duties.

Nomination was made, Director Donahue nominated himself and seconded by Director Le.

No public comment was received.

AYES: Chair Tiwana, Director Le, Director Donahue

NOES: 0

ABSTAIN: 0

ABSENT: 0

Motion passed unanimously (3-0)

9. BOARD COMMENTS: (7:03 p.m. – 7:04 p.m.)

No comments from the Board at this time.

10. ADJOURNMENT (7:04 p.m.)

The next meeting is scheduled for February 5, 2026.