

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR BOARD MEETING**  
**1000 MAIN STREET**  
**CAMBRIA, CA 93428**  
**Thursday, August 3, 2023**  
**6:00 p.m.**

**REGULAR MEETING OF THE SAN SIMEON COMMUNITY SERVICE DISTRICT**  
**COUNCIL – MINUTES**

**1. CALL TO ORDER**

The Regular Meeting of the San Simeon Community Service District Council was called to order at 6:01 p.m. by Chair Tiwana.

**2. ROLL CALL**

Present: Chair Karina Tiwana, Director Jacqueline Diamond, Director Donahue,  
Director Holly Le,

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager  
Steve Orellana, Superintendent  
Nubia Goldstein, White Brenner LLP

**3. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chair Tiwana

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA  
- None

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

- None

**5. CONSENT AGENDA ITEMS (6:03 p.m.- 6:12 p.m.)**

**A. Review and Approval of Disbursements Journal**

Interim General Manager stated that the district has been struggling to receive disbursements journal from RGS. The journal was sent to the district an hour before the meeting and all the information will be posted online the following day.

PUBLIC COMMENT FOR THIS ITEM

- Julie Tacker commented a concern with the amount owed to Grace Environmental
- Director Donahue stated a question to District Counsel regarding the amount owed to Grace Environmental
- Director Donahue directed a question to the Interim General Manager regarding a concern with the payment amount owed to Grace Environmental
- Interim General Manager stated that there was nothing to report

Director Diamond made a motion to move Item (9A) Public Employment Appointment up to the next point in line, followed by business action items, and closed session Item B to be moved to the end of the agenda after the business action items have been stated. Director Donahue seconded the motion.

Vote was taken as follows:

AYES: Tiwana, Diamond, Donahue, Le  
NOES: None  
ABSTAIN: None  
ABSENT: None

**6. CLOSED SESSION (6:13 p.m.- 8:43 p.m.)**

**A. PUBLIC EMPLOYMENT APPOINTMENT (Gov. Code, § 54957) Title:  
Operations Manager**

PUBLIC COMMENT FOR ITEMS

- Julie Tacker commented on a request for the Operations Manager proposals be available to the public.

**RECONVENE AND REPORT OUT OF CLOSED SESSION**

District Counsel read out a report of closed session, stating the Board has provided direction to staff.

**7. BUSINESS ACTION ITEMS (8:43 p.m.- 9:06 p.m.)**

**A. Receive SSCSD staff and RGS update regarding status of SSCSD Fiscal Year 2023- 2024 budget.**

Interim General Manager commented that he has experienced difficulties with a bookkeeper from RGS

Director Donahue commented a question regarding check writing

PUBLIC COMMENT FOR THIS ITEM

- Hank Kruzick commented a question on the status of the budget
- Interim General Manager stated that the budget has been impacted due to the corresponding issues with the RGS bookkeeper and the district will receive the budget within the next few weeks

**B. Discuss and adopt a Resolution approving a First Amendment to the Agreement for Transitional Consulting Services for Acting General Manager Duties and appointing Patrick Faverty as Interim General Manager.**

PUBLIC COMMENT FOR THIS ITEM

- Hank Kruzick commented a statement of appreciation of properly appointing a General Manager

Chair Tiwana made a motion to entertain the Resolution but with the adjustment if the typographical errors.

Director Donahue made a motion to approve Business Action Item (B) for Transitional Consulting Services for Acting General Manager Duties and appointing Patrick Faverty as Interim General Manager. Director Diamond seconded the motion.

**C. Discuss and direct SSCSD staff and Ashley & Vance Engineering concerning the scope of work for replacement of the pipe bridge.**

Interim General Manager commented on the status and provided updates on the Pipe Bridge Process.

Director Donahue commented his support for this Item

PUBLIC COMMENT FOR THIS ITEM

- Hank Kruzick commented his support for the pipe bridge
- Julie Tacker commented her support for the prefab pipe bridge
- Gwen Kellas commented her opposition to the pipe bridge

Director Donahue made a motion to direct Ashley & Vance engineering concerning the scope of work replacement of the pipe bridge. Chair Tiwana seconded the motion.

Vote was taken as follows:

AYES: Tiwana, Diamond, Donahue, Le  
NOES: None  
ABSTAIN: None  
ABSENT: None

**8. DISTRICT STAFF & COMMITTEE REPORTS (9:06 p.m. - 9:24 p.m.)**

**A. STAFF REPORTS:**

- i. **District Superintendent's Report** – Stated a Summary of July Activities.
- ii. **Acting General Manager's Report** – Stated a Summary of July Activities.
- iii. **District Financial Summary** – Summary of July Financials.
- iv. **District Counsel's Report** – Stated a Summary of July Activities.

**B. AD-HOC & STANDING COMMITTEE REPORTS:** Acting General Manager

- i. **Budget/Finance Committee** – status update
- ii. **Water/Facilities Committee** – status update
- iii. **Grant Acquisition Committee** – status update
- iv. **Policies and Procedures Committee** – status update

Interim General Manager stated a comment requesting to remove the use of the Ad-Hoc & standing committees as the services have been contracted out.

Chair Tiwana requested that the request by the general manager be agendaized. Director Donahue seconded.

PUBLIC COMMENT FOR THIS ITEM

- Hank Kruzick commented his concern with the CRISCOM grant opportunity and its processes
- Julie Tacker commented a question and requested clarification on the suggested removal of the Ad-Hoc committees

**9. NON-DISTRICT REPORTS:**

**A. Sheriff's Report** – District Superintendent stated the written report

Director Diamond commented a concern with a discrepancy in the Sheriff's Report

**B. CHP Report** – No report

PUBLIC COMMENT FOR THIS ITEM

- Julie Tacker commented a statement of support for Director Le's contribution

**10. CLOSED SESSION (9:24 p.m.- 9:55 p.m.)**

**B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
**Exposure to litigation pursuant to paragraph (2) of subdivision (d) of**  
**Government Code § 54956.9: Two (2) Potential Cases**

**RECONVENE AND REPORT OUT OF CLOSED SESSION**

District Counsel reported direction has been presented to staff regarding both cases

**11. BOARD COMMENTS:**

PUBLIC COMMENT OPEN TO FUTURE AGENDA ITEMS

- None

**12. ADJOURNMENT (9:56 p.m.):**

The Regular Meeting of the San Simeon Community Service District adjourned at 9:56 p.m.