

MINUTES
SAN SIMEON COMMUNITY SERVICES DISTRICT
BOARD OF DIRECTORS REGULAR BOARD MEETING
1350 MAIN STREET
CAMBRIA, CA 93428
Thursday, December 5, 2024
6:00 p.m.

1. CALL TO ORDER

The Special Meeting of the San Simeon Community Service District Council was called to order at 6:04 p.m. by Chair Le.

2. ROLL CALL

Present: Chair Holly Le, Director Jacqueline Diamond, Director Karina Tiwana, Director Donahue,

Absent: None

Staff Present: Patrick Faverty, Ed.D., Interim General Manager
Nubia Goldstein, District Counsel, White Brenner LLP

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was held at 6:05 p.m.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

- None

5. NON-DISTRICT REPORTS (6:06 p.m. – 6:08 p.m.):

A. Sheriff's Report – Stated a report summary from the month of November
PUBLIC COMMENT FOR THIS ITEM

- None

6. DISTRICT STAFF & COMMITTEE REPORTS (6:08 p.m. – 6:26 p.m.):

Public comments at the conclusion of District staff and committee reports are limited to three (3) minutes per person per item.

A. STAFF REPORTS:

i. FRM Operations Report – Stated a Summary of November Activities.

Director Donahue inquired if the representative from FRM could provide the Board with a status report on meter replacements.

The FRM representative stated they have been in discussions with the interim general manager regarding which meters need to be replaced and are awaiting a response from the meter vendor to finalize the number of meters to be replaced.

Director Donahue requested clarification regarding the replacement of commercial and residential meters.

Interim General Manager explained that the priority for replacement is commercial meter readers. The finalized cost will be determined to replace the high-priority meters.

San Simeon resident raised a question about the age of the meter at the cost drivers' property and expressed concern that the age of the meter is not known.

Interim General Manager clarified that the issue is being triaged, with the replacement of high-priority meters focused on commercial properties, where approximately a dozen meters are currently non-functional.

ii. Interim General Manager's Report – Stated a Summary of November Activities

Director Tiwana expressed concern about a fallen streetlight and asked if it could be moved or secured until it is repaired.

Director Donahue inquired if one of the streetlights currently out is located near the Pico stairway.

Interim General Manager stated that he was not aware of the additional outage near the Pico stairway but would make a note of it.

Director Tiwana noted that although PG&E has capped off electricity access to the fallen streetlight, it still poses a hazard. She further expressed concern that the orange cone placed atop the streetlight as a cautionary measure is insufficient to adequately signal the hazard.

Director Diamond asked when the last report of the light outage was submitted to PG&E and inquired about the estimated turnaround time for repairs.

Interim General Manager stated that the notice regarding the lamppost outages was reported to PG&E last week. He did not have an estimated turnaround time but assured the Board that he would prioritize contacting PG&E to expedite repairs.

PUBLIC COMMENT

- San Simeon Citizen expressed concern about poor sidewalk conditions and lack of lighting near Castillo, noting potential liability if someone were to slip and fall. The citizen urged prioritizing the repair of the streetlights.

iii. District Financial Summary – Stated a Summary of November Financials.

Interim General Manager noted that the financial summaries are attached to the agenda packet and extended appreciation to Director Donahue for advocating for the CLASS account for the district.

Director Diamond pointed out that the cash disbursements journal is missing from the agenda packet.

PUBLIC COMMENT

- Hank Kruzick commented in response to the general manager's report, stating his belief that the Castillo lighting is county-owned and should therefore be the county's responsibility.

Interim General Manager stated that the responsibility for the upkeep of the Castillo lighting falls on the district.

iv. District Counsel's Report – Stated a Summary of November Activities.

v. Reorganization Committee Report- Stated a Summary of November's Activities

Interim General Manager stated that the meeting could be changed to accommodate for the County's Reorganization Board Meeting

PUBLIC COMMENT FOR THIS ITEM

- None

7. CONSENT AGENDA ITEMS (6:26 p.m. – 6:29 p.m.)

Director Diamond motioned to pull Item B from the agenda due to the lack of supporting documentation and move it to the next scheduled meeting. The motion also included approving Items A, C, and D. Director Le seconded the motion.

Vote was taken as follows:

AYES:Le, Diamond, Tiwana, Donahue

NOES:

ABSTAIN:

ABSENT:

PUBLIC COMMENT FOR THIS ITEM

- Steve Orellana commented a question if the disbursement journals will be approved even if it's not on the packet

A. Review and Approval of Minutes for the Meeting on November 07, 2024

PUBLIC COMMENT FOR THIS ITEM

- None

Director Diamond pulled the item for discussion and correction. The minutes to be corrected for item 7A. iii- the District Financial Summary to reflect correct the Interim General Managers response to state that Adam Geis is the CPA from Moss, Levy & Hartzheim LLP that the district used for the 2022-2023 and 2023-2024 FY audit.

Director Diamond made a motion to correct the Minutes from October 3, 2024, with the stated corrections to reflect the accounting firm and approve the Minutes for the October 03, 2024, Meeting. Director Donahue seconded the motion.

Vote was taken as follows:

AYES:Le, Diamond, Tiwana, Donahue

NOES:

ABSTAIN:

ABSENT:

B. Review and approval of November Disbursements Journal

C. REVIEW AND APPROVAL OF THE JULY - OCTOBER P/L

D. REVIEW AND APPROVAL OF THE OCTOBER BALANCE SHEET

PUBLIC COMMENT FOR THIS ITEM

- None

8. BUSINESS ACTION ITEMS (6:29 p.m. - 6:40 p.m.):

A. Discussion of the Interim General Manager's Administrative Reset Proposal

Director Tiwana asked District Counsel to elaborate on how items intended for closed session should be properly handled.

Chair Le clarified that at a previous meeting, she had suggested, and the board had voted to pull the item from the consent calendar, requesting it be placed in closed session for this meeting. However, she was led to believe that an item must be listed as a business action item in order for the meeting to proceed with that item.

District Counsel explained that at the last meeting, the Chair had pulled the item for discussion at the next meeting for closed session. Staff will ensure this process is followed at the next meeting. However, for tonight, there are two options: 1) Hear the staff report prepared by the Interim General Manager, with Counsel's recommendation to continue the discussion and take no action tonight, or 2) The board can choose to continue the item entirely.

Chair Le stated that she would like the Interim General Manager to present his staff report today and for the discussion to continue in closed session.

Interim General Manager read his prepared staff report.

PUBLIC COMMENT FOR THIS ITEM

- Steve Orellana expressed concern with the Interim General Manager's proposal, citing several inconsistencies. He pointed out the inclusion of Kathy East in the proposal, despite the district paying her directly. He also questioned the request for \$15,000 per month, which totals \$180,000 annually—more than what Cambria pays their General Manager. Additionally, he raised concerns about the proposed

insurance and call allowance, emphasizing that it is concerning to see such a request when no visible projects have been completed.

9. BOARD COMMENTS:

- None

10. CONSIDERATION FOR SCHEDULING THE NEXT REGULAR MEETING ON JANUARY 02, 2025.

Chair Le suggested that a motion be made to skip the first meeting of the year, scheduled for January 2, 2025, due to it being customary to do so because of the holidays.

Director Tiwana agreed, stating that this is a customary practice.

Director Diamond expressed concern about the large gap in time until the following meeting.

Director Diamond made a motion to keep the January 2, 2025, meeting. Director Donahue seconded the motion.

Vote was taken as follows:

AYES: Diamond, Donahue

NOES: Le, Tiwana

ABSTAIN:

ABSENT:

Director Tiwana made a motion to schedule the next regular board meeting for February 6, 2025. Chair Le seconded the motion.

Director Diamond inquired whether it would be possible to hold a special meeting after the County's meeting.

Director Tiwana asked the Interim General Manager if the Board Room would be available at that time.

Interim General Manager stated that he did not know.

Vote was taken as follows:

AYES:Le, Diamond, Tiwana, Donahue

NOES:

ABSTAIN:

ABSENT:

10. ADJOURNMENT (6:41 p.m.):

The Regular Meeting of the San Simeon Community Service District adjourned at 6:41 p.m.