

**MINUTES**  
**SAN SIMEON COMMUNITY SERVICES DISTRICT**  
**BOARD OF DIRECTORS REGULAR MEETING**  
**Wednesday, October 10, 2012**  
**6:00 pm**

**CAVALIER BANQUET ROOM**  
**250 San Simeon Avenue**  
**San Simeon, CA**

**1. NO CLOSED SESSION**

**2. REGULAR SESSION@ 6:03**

**A. Roll Call:**

Chairperson Ricci – present  
Vice-chair McAdams – present  
Director Fields– present  
Director Williams – present  
Director Price – present

Also present:

Charles Grace – General Manager  
Robert Schultz – District Counsel

**B. Pledge of Allegiance**

**3. PUBLIC COMMENT:**

**A.** Mary Giacoletti complained that her flyers were removed from mail boxes. She mentioned that the Air Quality Control District told her that she could address her smoke issues neighbor by neighbor if she wanted to. She has reviewed the Board DVD's and feels that whenever the word "she" was mentioned that she felt that it was being directed at her.

**B.** Director Fields would like Cal Fire to address the multiple fire issues that we have had in the past month here in the District.

**C. Sheriff's Report** – No report for September

**4. STAFF REPORTS**

**A. General Manager's Report**

**1. Staff Activity** – Report on Staff activities for the month of September.

Along with billing and collections, Staff Worked with Phoenix Eng. on the USDA Bid Package. APT Staff has been attending California Department of Public Health (CDPH) meetings and preparing the compliance report for submittal to the CDPH and Regional

Water Quality Control Board (RWQCB). Staff has prepared and submitted the Small Scale Recycled Water Project Completion Report to the RWQCB. Staff is coordinating with a concrete contractor to do some sidewalk repair on Avonne Avenue.

## **2. Grants, Loans and Partnership Opportunities –**

USDA Loan:

Staff is working with the USDA and Phoenix engineering in preparation of the construction bid package.

## **3. Small Scale Recycled Water Project –**

The District received comments from the CDPH on the draft compliance reports. Staff then met with the CDPH on September 27<sup>th</sup> and resubmitted a compliance report.

## **4. Rip Rap update – Verbal Report from Cathy Novak.**

Ms. Novak has received the comments on the returned application (sea level rise, erosion rates and life span of the project, etc.) from the California Coastal Commission (CCC). The CCC would like an evaluation done regarding their comments and concerns.

Ms. Novak will get a proposal together on the costs of getting the evaluation done.

## **B. Superintendent's Report**

### **1. Wastewater Treatment Plant**

- The wastewater treatment plant performed well this month. Staff continued with the manufacturer's recommended preventive maintenance on the facility equipment.
- Staff performed all sampling and testing at the wastewater treatment plant as required by the RWQCB.
- Staff continued with sampling and testing protocol for the HiPOx equipment.
- One load of sludge was hauled away.

### **2. Water Distribution System**

- All routine sampling and testing was performed.

- Monthly meter reading was performed.
- Annual valve exercising has begun.

### 3. District and Equipment Maintenance

- Staff continues with all of the scheduled preventive maintenance for all the equipment at the facilities. We are recording all of these activities.
- Street weed abatement was performed in various areas around the district.

### C. District Financial Summary – Update on Monthly Financial Status for close of business September 30, 2012.

#### BILLING

<b>August Billing Revenue</b>	<b>\$ 71,555.26</b>
<b>September Billing Revenue</b>	<b>\$ 61,739.54</b>
Past Due (31 to 60 days)	\$ 65.49
Past Due (60 days)	\$ 364.64

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#### RABOBANK SUMMARY Ending Balances September 30, 2012

#### Money Marketing Account

<b>Closing Balance</b>	<b>\$ 408,986.01</b>
Reserve Fund	(\$250,000.00)
Hook up Deposits	(\$ 43,470.00)
<b>Available Funds</b>	<b>\$ 115,516.01</b>
<b>General Checking Account</b>	<b>\$ 122,988.95</b>
<b>Well Rehab Project/USDA Checking Account</b>	<b>\$ 100.00</b>
<b>SEP Checking Account</b>	<b>\$ 6,836.09</b>

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<b>LAIF Closing Balance September 30, 2012</b>	<b>\$ 515.28</b>
<b>Accounts Payable (As of September 30, 2012)</b>	<b>\$ 900.04</b>

**D. District Counsel's Report** – Oral Report on current issues.

Besides monthly duties, Counsel has been assisting Staff with some resident issues and assisted with the minutes.

**5. ITEMS OF BUSINESS**

**A. Approval of last month's minutes - September 12, 2012.**

Motion to approve minutes with amendments.

Motion by: Director Fields

2<sup>nd</sup> by: Director Price

All in: 5/0

**B. Approval of Disbursements Journal – October 10, 2012.**

Motion to approve disbursements as is.

Motion by: Director Fields

2<sup>nd</sup> by: Vice-Chair Mc Adams

All in: 5/0

**6. DISCUSSION/ACTION ITEMS**

**A. Discussion to work with Terry Lambeth as a consultant to the District.**

Terry Lambeth is significantly involved with entities surrounding the community. Please find the attached letter from Mr. Lambeth. Maintaining the relationship with Mr. Lambeth on an as needed consultant basis could be beneficial to the District.

Motion was made to approve the letter from Terry Lambeth and keep on reserve until needed.

Motion by: Vice-Chair Mc Adams

2<sup>nd</sup> by: Director Williams

All in: 4/1

**Y** Chairperson Ricci

**Y** Vice Chairperson McAdams

**N** Director Fields

**Y** Director Price

**Y** Director Williams

**B. Discussion of Vacant Water Committee seat.**

The Water Committee has had a vacant seat for a year. The committee is soliciting interested board members.

Motion to Appoint Director Williams to the Water Committee.

Motion by: Chairperson Ricci  
2<sup>nd</sup> by: Vice-Chair McAdams  
All in: 5/0

**C. Discussion of the Central Coastal California Seismic Imaging Project. – Verbal by Counsel Schultz.**

Morro Bay and Los Osos asked our Board to look into passing a resolution against Seismic testing on the San Luis Obispo Central Coast because of the dangers to the fish and wildlife.

Motion made to write Resolution 12-354, opposing the Central Coastal California Seismic imaging project. (Completed resolution is attached to minutes).

Motion by: Chairperson Ricci  
2<sup>nd</sup> by: Vice-Chair McAdams  
All in: 3/2

**Y** Chairperson Ricci                      **Y** Vice Chairperson McAdams                      **N** Director Fields  
**N** Director Price                              **Y** Director Williams

**7. Board Committee Reports – Oral Report from Committee Members.**

**8. Board Reports – Oral Report from Board Members on current issues.**

**9. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS**

**10. ADJOURNMENT @7:32 PM**