

**Board of Directors  
San Simeon Community Services District**



**REGULAR BOARD MEETING PACKET  
April 03, 2025**

**SAN SIMEON COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS  
REGULAR BOARD MEETING AGENDA  
Thursday, April 03, 2025  
1350 MAIN STREET  
(Coast Unified Board Room)  
CAMBRIA, CA 93428  
6:00 p.m.  
SSCSD Zoom Meeting**

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**Topic: SSCSD Board Meeting**

**Time: Apr 3, 2025 05:30 PM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**<https://zoom.us/j/99333409025?pwd=rBhkKLrFVylmbAmtgTr7pxyMlyZ2Aw.1>**

**Meeting ID: 993 3340 9025**

**Passcode: 240506**

**Dial by your location**

- **+1 669 900 6833 US (San Jose)**

**Agendas:** Agenda packets and other written documentation are available for public inspection 72 hours prior to the regularly scheduled meeting at the San Simeon CSD office, located at 111 Pico Avenue, San Simeon, during normal business hours. Any agenda-related writings or documents provided to a majority of the Board of Directors after distribution of the agenda packet are available for public inspection at the same time. Agendas are also posted at: [www.sansimeoncsd.org](http://www.sansimeoncsd.org).

**Public Comment:** The Board of Directors welcomes and encourages participation in Board meetings. Public comment will be allowed for each individual agenda item. Members of the public wishing to speak may do so when recognized by the Chairperson. **Public Comment is limited to three (3) minutes** or less per person for each agenda item, with additional time at the discretion of the Chair. Public comments should be directed to the Board as a whole and not directed to individual Board members or District staff.

**Notice regarding Americans with Disabilities Act:**



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda or the documents in the agenda packet provided in an alternative format, please contact District staff at (805) 927-4778 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made (28CFR 35.102-35.104 ADA TITLE II)

## CALL TO ORDER

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### 1. ROLL CALL

### 2. PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

Any member of the public may address the Board relating to any matter pertaining to District business and within the Board's authority to take action, provided the matter is not on the Board's agenda. **Comments are limited to three (3) minutes** or less with additional time at the discretion of the Chairperson. The public wishing to address the Board on items that do not appear on the agenda may do so; however, the Board will take no action other than referring the item to staff for study and analysis and may place the item on a future agenda.

### 4. NON-DISTRICT REPORTS:

Public comments at the conclusion of non-district reports are limited to three (3) minutes per person per item.

#### A. Sheriff's Report - Stated Verbal Report

### 5. DISTRICT STAFF & COMMITTEE REPORTS:

Public comments at the conclusion of District staff and committee reports are limited to three (3) minutes per person per item.

#### A. STAFF REPORTS:

- i. **FRM Operations Report** – Summary of March Activities.
- ii. **Interim General Manager's Report** – Summary of March Activities
- iii. **District Financial Summary** – Summary of February Financials.
- iv. **District Counsel's Report** – Summary of March Activities.
- v. **Reorganization Committee Report**- Summary of March Activities

### 6. CONSENT CALENDAR ITEMS:

All items are approved by a single action. Any item may be removed from the Consent Calendar for separate discussion upon request from a member of the public, District staff or a Director. Public comment on the Consent Calendar will take place prior to the Board's vote on the Consent Calendar items. Unless an item is pulled for separate consideration by the Board, the following items are recommended for approval without further discussion.

#### A. REVIEW AND APPROVAL OF MINUTES FOR THE MEETING ON MARCH 06, 2025

#### B. REVIEW AND APPROVAL OF MARCH DISBURSEMENTS JOURNAL

## **7. BUSINESS ACTION ITEMS**

Public comments at the conclusion of each business action item are limited to three (3) minutes per person per item.

- A. Discussion and Update regarding revisions to the Akel Report.**
- B. Discussion and Update on the implementation of Automatic Banking Deposit (ACH) for processing District payments.**
- C. Discussion and direction on the proposed rate increase and potential action to initiate a rate study.**
- D. Discussion and direction to schedule regular Board of Directors meetings to every other month.**

## **8. CLOSED SESSION:**

Public comments on the closed session agenda are limited to three (3) minutes per person per item. The Board will adjourn to Closed Session to address the following item(s):

- A. PUBLIC EMPLOYMENT (Gov. Code, § 54957)**  
**Title: Interim General Manager**

- B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
**Significant exposure to litigation pursuant to Gov. Code, § 54956.9**  
**(d):(1 case)**

### **C. REPORT UPON CONCLUSION OF CLOSED SESSION**

Once a closed session has been completed, the legislative body must convene in an open session. (§ 54957.7(b).) If the legislative body took final action in the closed session, the body may be required to make a report of the action taken and the vote thereon to the public at the open session. (§ 54957.1(a).) The report may be made either orally or in writing. (§ 54957.1(b).) In the case of a contract or settlement of a lawsuit, copies of the document also must be disclosed as soon as possible. (§ 54957.1(b) and (c).)

### **D. RECONVENE AND REPORT OUT OF CLOSED SESSION**

### **E. BOARD COMMENTS:**

This section is intended as an opportunity for Board members to make brief announcements, request information from staff, request future agenda item(s) and/or report on their own activities related to District business. No action is to be taken until an item is placed on a future agenda.

**9. ADJOURNMENT TO THE NEXT REGULAR MEETING TO BE HELD ON MAY 01, 2025.**