

**SPECIAL MEETING AGENDA  
SAN SIMEON COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS SPECIAL BOARD MEETING  
Tuesday, January 17, 2023  
5:30 pm**

Pursuant to San Simeon CSD Resolution 22-462 and in compliance with AB 361 this meeting shall occur as a virtual teleconference using the Zoom app.

**Internet Meeting Location – Via ZOOM**

**Join Zoom for the Board Session:**

<https://us02web.zoom.us/j/9270537206>

**Or One tap mobile:**

**US: +16699009128, 9270537206#**

**Or Telephone:**

**Dial (for higher quality, dial a number based on your current location):**

**US: +1 669 900 9128**

The following commands can be entered via DTMF tones using your **phone's** dial pad while in a **Zoom meeting**: \*6 - Toggle mute/unmute. \*9 - **Raise hand**.

**Meeting ID: 927 053 7206**

**NOTE:** On the day of the meeting, the virtual meeting room will be open 30 minutes prior to the meeting start time. If you wish to submit public comment in the written format you can email [admin@sansimeoncsd.org](mailto:admin@sansimeoncsd.org). Members of the public can also contact the District office at (805) 927-4778 with any questions or concerns related to this agenda or accessing the meeting.

**1. OPEN SESSION:**

A. Roll Call

**2. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

**Public Comment** - Any member of the public may address the Board relating to any matter within the Board's jurisdiction, provided the matter is not on the Board's agenda. Presentations are limited to three (3) minutes or less with additional time at the discretion of the Chair. Your comments should be directed to the Board as a whole and not directed to individual Board members. The Brown Act restricts the Board from taking formal action on matters not published on the agenda.

**3. SPECIAL PRESENTATIONS AND REPORTS:**

**A. STAFF REPORTS:**

- i. **Sheriff's Report** – Report for December.
- ii. **CHP Report** – Report for December.
- iii. **Superintendent's Report** – Summary of December Activities.

- iv. **General Manager's Report** – Summary of December Activities.
- v. **District Financial Summary** – Summary of December Financials.
- vi. **District Counsel's Report** – Summary of December Activities.
- vii. **Board Member Report** – Summary of December Activities.

**B. AD-HOC & STANDING COMMITTEE REPORTS:**

- i. **Status Update** – Budget Committee
- ii. **Status Update** – Water Committee
- iii. **Status Update** – Camping Ordinance on District Streets
- iv. **Status Update** – Coastal Hazard Response Plan

**Public Comment** – This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Special Presentations and Reports. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less with additional time at the discretion of the Chair.

**4. CONSENT AGENDA ITEMS:**

**Public Comment** – This public comment period provides an opportunity for members of the public to address the Board on matters discussed during Consent Agenda Items. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less with additional time at the discretion of the Chair.

- A. REVIEW AND APPROVAL OF MINUTES FOR THE SPECIAL MEETING ON DECEMBER 8, 2022.**
- B. REVIEW AND APPROVAL OF MINUTES FOR THE SPECIAL MEETING ON DECEMBER 16, 2022.**
- C. REVIEW AND APPROVAL OF MINUTES FOR THE SPECIAL MEETING ON DECEMBER 20, 2022.**
- D. REVIEW AND APPROVAL OF DISBURSEMENTS JOURNAL.**
- E. ADOPTION OF RESOLUTION 23-463 TO CONTINUE VIRTUAL MEETINGS PURSUANT TO THE PROVISIONS OF AB 361.**

**5. BUSINESS ACTION ITEMS:**

**Public Comment** – Public comment will be allowed for each individual business item. Members of the public wishing to speak on business items may do so when recognized by the Chairperson. If a member of the public wishes to speak at this time, Public Comment is limited to three (3) minutes or less per person for each business item, with additional time at the discretion of the Chair.

- A. REVIEW AND APPROVAL OF THE DRAFT AUDIT FOR FISCAL YEAR 2021/2022.**
- B. DISCUSSION, REVIEW AND APPROVAL OF THE STILLWATER PICO CREEK INSTREAM FLOW MANAGEMENT PLAN, INCLUDING DISCUSSION AND DIRECTION TO STAFF CONCERNING THE NEXT STEPS.**

- C. INTERMEDIATE UPDATE AND DISCUSSION OF THE COASTAL HAZARD RESPONSE PLAN BETWEEN PUBLIC OUTREACH EVENTS AND TO PROVIDE ADDITIONAL DIRECTION FOR THE STUDY.**
- D. DISCUSSION REGARDING PURCHASING OF LAPTOPS FOR BOARD MEMBERS AND CYBERSECURITY POLICIES FOR THE DISTRICT.**
- E. DIRECTION TO STAFF REGARDING HYBRID BOARD MEETINGS AND FINDING A LOCATION FOR IN-PERSON BOARD MEETINGS TO OCCUR.**
- F. DISCUSSION, REVIEW AND APPROVAL OF STANDING COMMITTEE MEMBERS AND ADHOC COMMITTEE MEMBERS PURSUANT TO DISTRICT POLICY 13.01.**
- G. DISCUSSION AND REVIEW OF THE 2023 LIST OF GOALS AND PRIORITIES FOR THE SAN SIMEON COMMUNITY SERVICES DISTRICT.**
- H. REVIEW AND APPROVAL OF THE HEARST CORPORATION/SSCSD LIMITED TERM ENCROACHMENT EASEMENT AGREEMENT.**
- I. DISCUSSION, REVIEW, AND RATIFICATION OF SSCSD/WHITE & BRENNER GENERAL SERVICES AGREEMENT.**

**6. PUBLIC HEARING:**

- A. FIRST READING AND INTRODUCTION OF ORDINANCE NO. 124 OF THE SAN SIMEON COMMUNITY SERVICES DISTRICT TO ADOPT AND MODIFY THE WATER MORATORIUM.**

**7. CLOSED SESSION:**

The Board will adjourn to Closed Session to address the following item:

**A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: One (1) Potential Case – Ron Hurlbert

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

(Gov. Code, § 54957(b)(1))  
Title: General Manager

**\*\*\*\*RECONVENE TO OPEN SESSION\*\*\*\***

**Report on Closed Session**

- 8. BOARD/STAFF GENERAL DISCUSSIONS AND PROPOSED AGENDA ITEMS – Requests from Board members to Staff to receive feedback, prepare information, and/or place an item on a future agenda(s).**

## **9. ADJOURNMENT –**

All staff reports or other written documentation, including any supplemental material distributed to a majority of the Board within 72 hours of a regular meeting, relating to each item of business on the agenda are available for public inspection during regular business hours in the District office, 111 Pico Avenue, San Simeon. If requested, this agenda shall be made available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. To make a request for a disability-related modification or accommodation, contact the Office Administrator at 805-927-4778 as soon as possible and at least 48 hours prior to the meeting date. This agenda was prepared and posted pursuant to Government Code Section 54954.2.